



AVERY COUNTY SCHOOLS

September 12, 2023

Ms. Lon Holtsclaw
Email: lan.holtsclaw@gmail.com

RE: Response to Public Data Request

Ms. Holtsclaw,

This letter is in response to your request for public data dated Friday, September 8, 2023. Responses will be provided in order of the list within your inquiry.

1. Mrs. Faith Cope, Chief Finance Officer is the “data custodian” for Finance. Dr. Thomas Howell, Director of Human Resources is the “data custodian” for Human Resources.
2. Dr. Dan Brigman, Superintendent of Schools is the “records manager” for the Avery County School System.
3. The complete ESSERs Plan is available for your review. Hard copies have been made and are available for pick up at the Avery County Board of Education. There is a .10 cents per page charge for these copies.
4. The most recent ESSERs audit documents have been provided and are available for pick up at the Avery County Board of Education.

Mrs. Cynthia Brigman and Mrs. Diane Howell do not have employment contracts. Mrs. Carrie Greene’s contract and Dr. Dan Brigman’s contract with four amendments are available to be picked up at the Avery County Board of Education.

There is a total of 336 pages for your review. A charge of .10 cents per page is applied for these copies for a total charge of \$33.60 for the ESSER Plan, audit documents, and employee contracts. You may bring a check or cash to cover the cost of these copies.

In the event you do not wish to pay for copies of the ESSER documents and employee contracts, you may provide a USB drive for each of the files to be downloaded in PDF format.

Ms. Holtsclaw, you are welcome to all information that is subject for public review. Please feel free to give me, Dr. Thomas Howell, Director of Human Resources, or Mrs. Faith Cope, Chief Finance Officer a call if you have any questions regarding any of the information provided.

Sincerely,



Dan Brigman, Ed.D.